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## Clerkship Committee (CC)

### APPROVED

Tuesday September 7, 2021

12:30 pm to 2:30 pm

Meeting via Zoom

**Attendees:** Drs. K. Busche (chair), T. Ayas, S. Bates, J. Desy, W. Harris-Thompson, A. Harvey, J. Haws, T. Jablonski, J. LaMothe, S. Lopushinsky, M. Louis, B. Meatherall, A. Mineyko, C. Naugler, R. Ram, Ms. S. Leskosky, Mr. M. Paget, Ms. S. Tai, and Ms. D. Jean (admin)

**Regrets:** Drs. S. Bannister, K. Darcus, G. Gelfand, G. Greenfield, N. Hardcastle, L. Hinz, F. Jivraj, N. Johnson, R. Kachra, A. Kassam, K. Kenny, S. Mohan, C. O'Shaughnessy, K. Ragan, J. Vantanajal, M. Walter, S. Weeks, H. Yoon, Mr. S. Bell, Ms. S. George, Ms. E. Lindquist, and Ms. L. Palmer

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### 1. Welcome and Thanks

The meeting was conducted through Zoom and was called to order at 12:33 p.m. by Dr. K. Busche (Chair). Welcome to members and a brief overview of what the meeting would entail. Also welcomed and introduced Dr. Sarah Bates from Family Medicine as she fills in for Dr. Wicklum while she is on sabbatical.

### 2. Approval of Meeting Agenda – Passed unanimously.

### 3. Approval of Minutes from June 1, 2021 – Passed unanimously.

4. **Privacy Declaration** – Dr. Busche informed the committee that in previous Committee years there were privacy declaration forms that were sent out for the committee to sign and return back to the UME. He let the committee know that has been taken away and there is now just an annual reminder for privacy of the committees. Participants are free to report to their stakeholders about topics discussed within the meetings, however, identification of specific individuals (either on the committee or during discussions) is not allowed.

### 5. Standing Updates

#### 5.1 Student Reports

Nothing to report, as students were unable to attend.

#### 5.2 Undergraduate Medical Education Committee

Dr. Naugler informed the committee that there had not been a UMEC meeting, and there is currently nothing to report.

#### 5.3 Pre-Clerkship Committee Update

Dr. Busche reported on behalf of Dr. Weeks. These updates included the Class of 2024's have had a hybrid model thus far with most of their lectures online and half of the small groups in person and half are online so the students get a mixture of both. They will also do their PPE training in the coming weeks. As the students are being permitted to start shadowing again, as per the shadowing policy and AHS vaccination rules in order to shadow the students must be vaccinated. Dr. Busche updated that almost all of our students across all three classes are vaccinated. The Class of 2023 have completed their second and third

weeks of Career Exploration, formerly summer electives. They finish Course 5 right away then go into Course 6 which is obstetrics, pediatrics, and women's health, then finish with Course 7 which will be psychiatry. All exams have moved back to in-person, more physical exam sessions returned for pre clerks in the summer though had fewer preceptors for the summer months so faced challenges there. Dr. Busche's final update for Dr. Weeks' included all faculty, staff, and students must be masked when they are unable to socially distance at in-person events, as well as the University of Calgary rules at this time include that all must be vaccinated or have rapid testing results to be able to come to campus.

#### **5.4 Student Evaluation Committee Update**

Dr. Desy updated the committee that the passing thresholds for clerkship exams, recently using the Hofstee compromise method which uses data from previous cycles of exams which demonstrated stability of the student results over time. While that has gone well there were some major changes made to some of the clerkship exams this year to have a functioning Exam A and Exam B for every clerkship, as a result there are certain clerkships that have shown a significant difference in student performance on the new versions of the exams. She informed the committee that the SEC committee is monitoring this and looking for cumulative failure rates across each clerkship over time. She explained the process of how they will be looking at addressing this, should any changes need to be made.

Dr. Desy's next update included the reappraisal process for ITER the comments on ITERs that are graded as satisfactory overall, she referred back to the revamp of the reappraisal process from a couple years ago and stated that currently students are only able to get a reappraisal on any assessment component that they are graded as unsatisfactory on. She informed the committee that there is no current process for students to ask for the comments to be reviewed via formal request to a committee, however, they can submit a request for these comments to be reviewed before their Dean's Letters are submitted. Dr. Desy added that the evaluation team is looking into this to identify a procedure where students could have these comments reviewed prior to the Dean's Letters. She noted that it could potentially be something that goes through the reappraisal subcommittee but will not be labeled as a formal reappraisal, as this is created there will be a terms of reference she will share once the process becomes active. Dr. Busche added that the return of the two comment boxes on Clerkship ITERs will hope to reduce the number of instances this situation will happen where students will be concerned about the comments appearing on their Dean's Letters.

#### **5.5 PGME Update**

Dr. Mineyko updated the committee about the Faculty Assessments that are being reviewed, with those programs that currently do not have faculty assessment tools they are currently being piloted in several programs, with the anticipation of an update in the near future as the progress carries forward. Her other update included the progress of CBD, she notified the committee that there are 39 programs out of 65 that have launched CBD and are at various stages of progress. The knowledge of CBD being used in residency will help the students' transition through the changes from medical school.

## **6. Arising from the Minutes**

### **6.1 Hybrid Meeting Options**

Dr. Busche informed the committee about the benefits of doing meetings via zoom over the last year, and needing in-person contact is a good thing too. He notified the committee that we would like to try for a hybrid model of meetings where people can be in the room and some via zoom to make it accessible for all members. Looking currently for room bookings for the upcoming meetings to accommodate this. He also noted this is always subject to change with COVID.

### **6.2 Class 2023 Update**

Dr. Busche gave an update on the Class of 2023 Clerkship will begin on January 25, 2022. Currently still awaiting the CaRMS timeline for the class. The Clerkship lottery will be going forward soon looking still at cut off times for rotations. Visiting electives are still awaiting a decision for the go ahead. Different stream option of how the clerkship will run (for the first 14 weeks of the clerkship), some groups of students will start with electives, IPE and CEL weeks; these streams will alternate throughout the year so each student will have all components completed.

### 6.3 N95 Update

Dr. Busche updated the committee that through the pandemic there was discussion about what the students would and would not be able to do with which rotations require N95 fitting. At the time students in Internal Medicine, Anesthesia or ICU rotations were approved to be fit for N95. Currently N95 is available now for all settings, and students have been fitted and trained for N95.

**Proposal:** Dr. Busche proposed to alter the N95 guideline to take out the particular restrictions around ICU and Anesthesia and have the guideline say that is acceptable for students who wear N95 are able to treat all patients.

First: Dr. J. LaMothe  
Second: Dr. T. Ayas  
All in favour.

## 7. New Business

### 7.1 Research in UME

Dr. Desy updated the committee that there is a new process for what to do if research is going to be undertaken in the program. There is a research portal that has been created so any research project that involves our students and that can involve things with low risk, such as just distributing a survey does need approval through the UME. In order to receive the approval there is a portal that all researches can use who wish to do research involving our students they go to the portal and enter information about their project, then it will be reviewed and if the UME is supportive in the project they will then go and submit an IRB application to the University of Calgary for final approval.

### 7.2 IPE Opportunities in Clerkship

Dr. Busche acknowledged that this will be moved to a future meeting

### 7.3 Electives Diversification Policy Review

Dr. Busche updated the committee on the above policy, formerly between years 1 and 2 students would have 3 weeks of Pre-Clerkship Electives where those would be completed and the ITER information would appear on their MSPR's. The policy is being changed to remove the mentions of the Pre-Clerkship Electives from the policy as it is currently.

**Proposal:** Dr. Busche proposed to accept the new version of the Diversification of Electives Policy.

First: Dr. M. Louis  
Second: Dr. J. LaMothe  
All in favour.

### 7.4 Writing Notes in Clerkship

Dr. Busche informed the committee that he has been made aware that when students are charting and making their notes during their daily rotations have included students making changes after their shift has ended. A notice went out to the Clerks that all notes and charting to be done during their shift so their residents and preceptors can note the things that need to be changed or addressed or especially during shift handover of patients. After the notice went out there has been no further mention of this.

### 7.5 Time Off at Match Day

Dr. Busche and the committee agreed that there will be no one on call after 2300h (11:00 pm) on April 11<sup>th</sup>. Clerks will be absent from their required duties on April 12<sup>th</sup> (Match Day) until 1700h (5:00 pm). Students scheduled to be on call on April 12<sup>th</sup> will report for their call shift at 1700h (5:00 pm) that day.

## 8. Clerkship Reports

### 8.1 Surgery

Dr. LaMothe presented the Surgery report. Dr. LaMothe noted there weren't any significant changes made to the rotation however smaller changes include no seminar series in person and was changed to electronic with a flipped classroom style or podcasts. Overall evaluations continue rising over the last few years. Strengths include feeling safe and treated well with good teaching and a good learning environment. Improvements included core docs being useful, actionable feedback, more administrative organization, some teaching improvements needed including too many learners and limited teaching, a stronger learning environment, and long days were noted making a work-life balance issue. Specific issues, include work hours, scheduling, and preceptor red flags. Issues largely came around COVID include seminar scheduling changed to electronic, safety new policies, rotation capacity, adequate clinical experience. Preceptor engagement is an ongoing challenge. Upcoming year changes will include the working on work hours and no more prerounding, looking through scheduling issues, dealing with COVID, and the workflow restrictions

**Proposal:** Dr. Busche proposed to accept the Surgery Clerkship Report as it was presented today.

First: Dr. R. Ram

Second: Dr. S. Lopushinsky

All in favour.

Dr. Busche thanked everyone for attending and for their discussion. He reminded the committee that on October 1<sup>st</sup> there is the Clerkship Director Session for the incoming Clerks to give short presentations about what the rotations look like. He let the committee know that the next meeting will be on October 12<sup>th</sup> delivered via a Hybrid option, COVID pending. Details for the next meeting including the room will be sent at a later date.

**Meeting adjourned @ 1:57 p.m.**

**Minutes by: Danielle Jean**

**Edited by: Dr. Kevin Busche**